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Preamble

Le Vaisseau is a leisure and cultural venue managed by the Collectivité européenne d'Alsace, for children aged 3 to 12 and their families, with scientific culture in its DNA. It aims to play an educational, civic and societal role. Le Vaisseau strives to give every child the keys to understanding the world and, above all, to give them the ability to act.

Scope of the rules

These rules are applicable within Le Vaisseau's internal and external areas and in its immediate vicinity to Le Vaisseau visitors (individuals and groups), to the individuals and groups permitted to temporarily occupy Le Vaisseau's premises for meetings, gatherings and various events, to individuals eating in the site's cafeteria or making purchases in the site's gift shop, and to all individuals entering Le Vaisseau, including for professional reasons.

These rules were approved by the permanent commission of the Collectivité européenne d'Alsace Committee on 19 September 2022.

I - Access to Le Vaisseau

Article 1 - Exhibition area opening days and times

Le Vaisseau is open from Tuesday to Sunday, from 10 am to 6 pm, save for annual exceptional closures indicated at the building's entrance or on the Le Vaisseau website (www.levaisseau.com). Entrance to Le Vaisseau is open from 10 am to 5 pm (when ticket offices close). Every evening, measures to clear the premises start approximately fifteen minutes prior to closing time. Le Vaisseau may choose to change its opening days and times for exceptional events.

Article 2 - Gift shop opening days and times

During school terms, the shop is open:

- on Tuesdays, Thursdays and Fridays, from 11 am to 1 pm and from 3:30 pm to 6 pm,
- on Wednesdays, Saturdays and Sundays from 11 am to 6 pm.

During school holidays, the shop is open from Tuesday to Sunday, non-stop, from 11 am to 6 pm.

Article 3 - Cafeteria opening days and times

During school terms, the cafeteria is open on Wednesdays, Saturdays and Sundays from 11:30 am to 5:30 pm.

During school holidays, the cafeteria is open from Tuesday to Sunday from 11:30 am to 5:30 pm.

Article 4 - Mobility

Le Vaisseau is equipped to accommodate all persons with disabilities. Exhibition explanations meet accessibility requirements and some elements are adapted to certain disabilities. Exhibitions are also accessible to wheelchair users. Prams and pushchairs are permitted.

Le Vaisseau declines any liability for any damage caused to third parties by such means of transport (wheelchairs, prams and pushchairs) or by their occupants.

Article 5 - Admittance of animals

Animals are not permitted to enter Le Vaisseau's premises, save for guide or support dogs accompanying persons with a disability, pursuant to Article 88, amended, of French Act no. 87-588 of 30 July 1987 establishing various social measures.

Article 6 - Parking / Liability

The rules set out in the French Highway Code apply within Le Vaisseau's parking area. The parking area is not under surveillance. Le Vaisseau cannot be held liable for any theft or damage suffered by vehicles not caused by its action.

Le Vaisseau has a restricted access parking area equipped with barriers; Le Vaisseau visitors are provided with an access pass including free parking for the duration of their visit to Le Vaisseau.

Article 7 - Video surveillance

Pursuant to Article L. 251-1 et seq. of the French Internal Security Code, Le Vaisseau informs its

visitors that it is equipped with a video surveillance system installed with prefectural authorisation.

Signs informing visitors of said video surveillance are displayed in all areas equipped with a surveillance camera. Individuals may exercise their right of access over any recordings concerning them by sending a written request to the Collectivité européenne d'Alsace.

Article 8 - Rates

Rates are indicated on the website and at Le Vaisseau's ticketing office. Said rates (including the criteria for reduced rates or free admission) are set by deliberation of the Collectivité européenne d'Alsace Committee.

Article 9 - Access control

Children under the age of 10 not accompanied by a person aged 16 or over are not permitted to enter Le Vaisseau.

Admittance to and circulation within Le Vaisseau are subject to possession of a valid access pass, within the limit of its maximum capacity, or an access authorisation. If the maximum capacity is reached, a waiting line will be put in place by Le Vaisseau's security staff, and access will only be granted when permitted by the building's reception capacity.

Visitors and occupants must keep their access pass or authorisation with them at all times and may be required to present these at any time. Acceptance of the access pass constitutes acceptance of these internal rules.

Article 10 - Ban on objects, luggage, packages and large bags

In order to ensure the safety of Le Vaisseau visitors and staff, items which, due to their purpose or characteristics, pose a risk to the security or safety of people, the works or the buildings are banned from Le Vaisseau, and notably the following items:

- Category A, B, C and D weapons, munitions;
- Small office supplies that may cause harm (cutters, scissors, letter openers, knives, etc.);

- Explosive, flammable, volatile, toxic, infectious, corrosive, smoke-producing or radioactive substances;
- Dangerous, heavy, cumbersome objects likely to inconvenience other visitors or pose a risk to exhibitions;
- Machines, tools and utensils non-compliant with French and European regulations and standards;
- Means of travel such as skateboards, hoverboards, kick scooters, scooters, skates, roller shoes, bicycles, balance bikes, onewheels, etc.
- All baggage/bags/luggage with a capacity exceeding 35 litres.

Le Vaisseau staff has the power to assess the dangerousness of objects and to ban their presence within Le Vaisseau.

Notwithstanding the provisions set out in Article 27 of these rules, for safety or security purposes, Le Vaisseau staff may at any time ask visitors to open their bags and parcels and to show or reveal their contents upon entering or exiting Le Vaisseau, and anywhere inside Le Vaisseau's premises.

Article 11 - Large baggage and bags with a capacity under 35 litres

Visitors with baggage/bags with a capacity under 5 litres may enter Le Vaisseau exhibition areas with their baggage/bag. All baggage/bags with a capacity between 5 and 35 litres must be deposited in a locker provided free of charge, duty-free, save for changing bags.

Article 12 - Lockers/ Found items

Le Vaisseau provides lockers for visitor's belongings (a coin or token must be used to access these lockers), subject to the restrictions set out in Article 10 of these rules.

Le Vaisseau declines any liability relating to damage to or theft of items potentially committed within Le Vaisseau's premises, including in lockers.

All items deposited must be retrieved on the same day, before Le Vaisseau's closing time. Any items not retrieved will be considered found items.

Found items are kept by Le Vaisseau for 1 month and may be retrieved from the reception desk upon presentation of proof of ID. If you cannot travel and where proof of ownership is provided by way of a detailed description of the found item, the item may be recovered following a written request (email or post), carriage forward, by registered letter with acknowledgment of receipt.

Behaviour in respect of lost, dangerous or suspicious items:

- Visitors are asked to hand any found items that do not pose an immediate risk to the safety of persons and property over to security personnel and to inform said personnel of any other items that pose an immediate risk to the safety of persons and property;
- Abandoned items that appear to pose an immediate risk to the safety of persons and property may be destroyed immediately and without notice by the competent services.

Article 13 – Food service

The cafeteria is not accessible duty-free.
The cafeteria is for Le Vaisseau customers only.
Packed meals and snacks, including birthday snacks, are not permitted.

Article 14 – Exiting Le Vaisseau

Access passes to Le Vaisseau may only be used once. All Le Vaisseau exits are final.

II – Visitor behaviour

Article 15 – General prohibitions

Visitors are asked to respect Le Vaisseau's premises, visitors and staff. No aggressive behaviour or words will be tolerated within Le Vaisseau's premises, whether towards a child or an adult.

Article 16 – Smoking and vaping ban

Le Vaisseau is a non-smoking establishment, both inside and outside. This ban also applies to electronic cigarettes, pursuant to Article L3511-7 of the French Public Health Code.

Article 17 - Special rules applicable to all visitors

a. Exhibitions

The following is prohibited:

- Entering with certain objects (helmets, umbrellas, large bags, scooters, skateboards, hoverboards, kick scooters, skates, roller shoes, bicycles, balance bikes, onewheels, etc.) that may cause damage;
- Drinking or eating in exhibition areas;
- Making noise, shouting, running, heckling;
- Adopting bothersome or abnormal behaviour.

b. Auditorium

To protect the sound and visual quality of the film projection, visitors are required to adopt a calm attitude inside this area, and notably to avoid conversations in loud voices during the film's projection. The use of noisy equipment is prohibited.

Article 18 – Respect for the premises and visitors

a. Respect for the premises:

All actions posing a risk to the buildings, the safety of the works and exhibitions, and to good visiting conditions are prohibited, including:

- Entering Le Vaisseau when under the influence of alcohol;
- Engaging, without permission, in any trade, advertising or propaganda, conducting any surveys, distributing leaflets of any nature;
- Using the spaces, equipment and presentation items in a manner that does not match their purpose and performing any actions that may cause damage;
- Taking photographic, videographic or cinematographic shots, for commercial or promotional purposes, without special administrative permission;
- Organising paid guided tours without Le Vaisseau's approval to do so;
- Damaging the furniture installed in the establishment or removing said furniture from its premises;

- Handling museological items in a manner that does not match their educational purpose;
- Crossing the fixtures in place to contain the public;
- Using emergency exits or external emergency staircases, except in case of emergency;
- Adding graffiti, posters or marks, or soiling the Le Vaisseau buildings and exhibition items;
- Throwing paper or waste on the floor, and notably chewing gum;
- Eating or drinking inside the buildings outside of the areas specifically provided for this purpose;
- Pulling out or cutting the garden plants.

Visitors are asked to:

- Respect the garden (trees, flowers and lawns, etc.);
- Not litter, bins are provided for this purpose.

b. Respect for visitors:

All actions posing a risk to the safety of people and to good visiting conditions are prohibited, including:

- Inconveniencing visitors with any noisy demonstrations (shouts) and notably by listening to electronic devices;
- Running, pushing, sliding or climbing;
- Wearing inappropriate, unsuitable, improper or unseemly attire and notably entering Le Vaisseau's premises barefoot or bare-chested.

Article 19 - Parental responsibility

Underaged children are under the responsibility and vigilance of the adult accompanying them. They must be accompanied for the duration of their visit, in all areas. Lost children are entrusted to a member of Le Vaisseau's staff. If the child has not been joined by his/her parents or accompanying persons by the time Le Vaisseau closes, said child will be reported to the Strasbourg gendarmerie.

To prevent any accidents, parents and accompanying persons are asked to ensure that children do not cross security barriers.

Underaged children are under the responsibility of their parents or the person whose custody they are in, whether they are accompanied or not. Children

under 10 years old must be accompanied by an adult over the age of 16 for all visits to the toilet.

Any damage or breakage in the shop must be paid for by the responsible adult. Children must be accompanied by a person over the age of 16 when visiting the shop.

Article 20 - Photographs, videos, recordings and copies in Le Vaisseau

For private use only, and outside of any special conditions displayed at the entrance to rooms and near works, visitors are permitted to take photographs, videos and recordings within Le Vaisseau, whilst ensuring they only photograph the members of their entourage.

Any recordings, photos or videos which may include Le Vaisseau staff and visitors must first be authorised by the relevant persons in writing. Le Vaisseau declines any liability in respect of third parties in case of a breach to these provisions.

Thus, should photos be taken by a member of Le Vaisseau's staff and should such photos be disseminated, authorisation regarding image rights will be sought from the legal guardians of any children concerned, pursuant to provisions on image rights and the right to privacy.

Copies of Le Vaisseau works made by professional or amateur copyists or art school students are subject to individual authorisation issued for a single named person and for a single work; requests for such authorisation must be made at least one month prior to the desired entry date. Said authorisation is valid for three months and cannot be extended.

Beneficiaries are required to comply with regulations in force and any special provisions communicated to them, notably as regards the day and time of work, the protection of the works to be copied, proper order and any potential reproduction rights.

Article 21 - Rules for using the spaces

The building site: access to the building site is restricted to children under 1m22. Wearing a hard hat is highly recommended to avoid accidents.

3D films: 3D films are not recommended for children under the age of 6 pursuant to the recommendations set out in the study made available to the public by ANSES (French Agency for Food, Environmental and Occupational Health & Safety) on 6 November 2014.

The circuit in the dark: the circuit in the dark is an exhibition that aims to sensitize sighted people to the experience of visually-impaired people. Children under 12 years old must be accompanied by a person over the age of 16. Turning on lights, pushing, heckling and shouting is prohibited during the circuit. The circuit is experienced standing; sitting, lying on the floor, climbing on objects and crawling is prohibited.

III – Special provisions for groups

Article 22 – Visiting conditions

A group is considered such as from 10 people with a paying access pass (or 5 persons with a disability), and must be pre-booked with the booking department at least 15 days before the visit. Where no booking has been made, Le Vaisseau reserves the right to refuse entry for security reasons.

Group visits occurring during Le Vaisseau's opening times must not inconvenience the other visitors.

The members of the group are subject to all provisions set out in these rules, to the same extent as other visitors.

Article 23 – General rules for groups

Group visits are carried out under the responsibility and guidance of a group leader, who undertakes to ensure compliance with these rules and uphold order and discipline within the group, and who is Le Vaisseau's only contact point.

All groups are subject to these rules and to the general terms and conditions of sale appended to these rules and provided to all groups prior to their visit.

Article 24 – Delays and obstacles

The group leader must notify Le Vaisseau in case of any obstacle or delay with regard to the planned visit time. In case of a delay, the supervised activity

cannot be extended past the planned time and if the delay exceeds 15 minutes, the activity will be cancelled.

Article 25 - Educational rooms

Access to these rooms is granted in the context of supervised activities for groups of students or children or any other programmed event justifying use of these spaces. They are subject to a safety measurement system. As such, in the event of unforeseen overcrowding in these rooms, Le Vaisseau staff may order the partial or total evacuation of these spaces; similarly, it may refuse entry to all or part of the group if the latter is comprised of a larger number of people than initially indicated upon booking.

Article 26 – Compulsory accompaniment of groups of students and children

Those accompanying groups of students and children (teachers, special needs workers, parents of pupils) are responsible for their group from the moment they arrive at Le Vaisseau until they leave. They are tasked with ensuring compliance with visitor instructions, monitoring the behaviour of those in the group and accompanying students and children everywhere they go. A student or child in a group may not travel alone (without an accompanying person) inside Le Vaisseau. Students and children in a group must be supervised and monitored in accordance with regulations in force on the day of their visit.

The presence of a cultural mediator potentially at the group's disposal does not exempt it from having a leader. Any necessary proof of collective insurance or any authorisations to care for an underaged person having suffered an accident will be sought from the leaders of groups of students and children where necessary.

There must be at least 1 accompanying person per 8 students or children under the age of 6 and 1 accompanying person per 12 students or children over the age of 6.

IV - Implementation of safety rules - Data protection

Article 27 - Vigipirate plan / Checking of bags and jackets/coats

As part of the Vigipirate plan, bags are systematically visually checked upon entering Le Vaisseau. Pursuant to Act no. 2010-1192 of 11 October 2010 banning the concealment of one's face in public, wearing an attire intended to hide one's face within Le Vaisseau is prohibited.

We remind visitors that bags or baggage with a capacity of over 5 litres must be deposited in the lockers in the duty-free areas. All baggage/bags/luggage with a capacity exceeding 35 litres are prohibited within Le Vaisseau.

Article 28 - Reception conditions relating to special events or the health context

Le Vaisseau reserves the right to change entrance and reception conditions in line with government decisions or pursuant to legislative or regulatory provisions relating to a pandemic or any other special event.

Article 29 - Building evacuation

In case of a situation of a nature to compromise the safety of persons and property, alert measures may be taken, including the full or partial closing of an exhibition and exit checks. Visitors are required to comply with instructions given by Le Vaisseau staff (evacuation wardens) to reach the assembly area. If Le Vaisseau must be evacuated, said evacuation is carried out with order and discipline under staff supervision (evacuation wardens), pursuant to the instructions given by said staff.

Article 30 - Handling of accidents

All accidents, loss events or abnormal events must be reported to a Le Vaisseau staff member.

In case of an accident or illness, the ill or injured person must not be moved, made to drink or given any medicine before the emergency services arrive.

Article 31 - Protection of personal data

The Collectivité européenne d'Alsace is the data controller of the personal data collected in the context of visits to Le Vaisseau. Pursuant to the provisions set out in French Act n. 78-17 of 6 January 1978 on information technology, data files and civil liberties and in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR), visitors are informed of the conditions under which their data are processed on the website or on-site.

Visitors may contact the DPO at the following address: dpo@alsace.eu for any information on the processing of their data or to exercise their rights in this respect.

V - Application of the rules

Article 32 - Le Vaisseau's liability

Le Vaisseau cannot be held liable for any disorders or accidents arising from a breach of these rules.

Article 33 - Sanctions in case of breach

At all times, visitors are required to comply with the instructions and orders given to them by Le Vaisseau staff for service reasons pursuant to these rules. Non-compliance with the provisions of these rules or refusal to comply exposes offenders to temporary or permanent expulsion from Le Vaisseau and, as the case may be, legal proceedings.

For offences liable to criminal sanctions, (theft, damaged or destroyed equipment, verbal or physical violence against visitors or staff, etc.), Le Vaisseau may file a formal complaint.